

NORTH RANCH BENEFITS TRUST

VOLUNTARY AMERITAS DENTAL ENROLLMENT INSTRUCTIONS

- This plan has a Focal Renewal July 1, 2015, then will move to a January 1 Focal renewal every year thereafter.
- This plan does not have an Open Enrollment Period. Employees and/or Dependents must enroll at initial enrollment or upon a Qualifying Event only.
- ONE or more employees are required to be enrolled at all times.
- This plan is available to groups headquartered in AZ, CA, NV, and UT. Employees can live in any State.
- **New group enrollments must be submitted to Warner Pacific for processing before the last business day of the month prior to requested effective date.** First of the month effective dates available only.
- Complete the Employer Application form and select ONE plan design for the entire group.
- Print an employee application for each employee to enroll. Dependent children may remain on this plan to age 26. If the enrolling employee does not elect to cover their dependents, then dependents may not enroll later unless there is a qualifying event.
- Ameritas will waive the 6 month waiting period if your group can provide proof of 6 months of prior dental coverage. Available for initial enrollees only.
- The first month's premium is required via check or bank draft (ACH)
 - A \$15 monthly administration fee will apply to each enrolled group's bill.
 - If paying by Bank Draft (ACH), complete attached form.
 - If paying by check, make Check payable to HealthSmart Benefit Solutions, Inc. Future payments by Check should be directed to the Lockbox:

HealthSmart Benefit Solutions, Inc.
Lock Box 6054
P.O. Box 17768
Denver, CO 80217-0768
Phone: (800) 786-6525

VOLUNTARY DELTA DENTAL IMPORTANT CONTACT INFORMATION

- North Ranch Benefits Trust is marketed by Warner Pacific Insurance Services:

Submit all completed New Business forms to Warner Pacific for processing:

Warner Pacific Insurance Services, Inc. – New Business
32110 Agoura Road
Westlake Village, CA 91361-4026
Phone: (800) 801-2300
Fax: (800) 609-0111
Email: CAnewbusiness@warnerpacific.com

- North Ranch Benefits Trust is administrated HealthSmart Benefits Solutions, Inc.:

Once the group is approved, Group Administrators should forward all new hire applications or qualifying event forms to HealthSmart directly for processing. HealthSmart handles all billing and eligibility questions:

HealthSmart Benefit Solutions, Inc.
10303 E. Dry Creek Road, Suite 200
Englewood, CO 80112
Phone: (800) 786-6525
Fax: (303) 804-9490
nrbt@healthsmart.com

- The Carrier is Ameritas Dental:

Employees should contact Ameritas Dental directly for assistance with benefits, claims, locating a provider or questions about their website. Please allow 2 weeks to be loaded in to their system.

Ameritas Group
P.O. Box 82520, Lincoln, NE 68501
Fax: (402) 467-7336 New Claims
Fax: (402) 309-2580 Other
Customer Service Phone: (800) 487-5553
www.ameritasgroup.com